KIM TECHNOLOGIES (SERVICE ORDER REQUEST)

REQUESTER NAME			PHONE	
EMAIL			DEPARTMENT	
PRIORITY LEVEL			ORDER DATE AND TIME	
DATE PROMISED			DATE DELIVERED	<i>···</i>
ACTION			·/0	S
(SELECT ALL THAT APPLY)				AL INFO IF NECESSARY
REQUEST FOR NEW IT SYSTEM				
REQUEST TO MODIFY OR ENHANCE EXISTING IT SYSTEM				
ACCESS ISSUE			_	
TROUBLE TICKET				
OTHER (PLEASE DESCRIBE)				
PURPOSE		N.		
(SELECT ALL THAT APPLY) PREVENT LOSS OF INCOME / INCREASED EXPENSES			PROVIDE ADDITIONAL INFO IF NECESSARY	
SAFETY REGULATORY GUIDELINES				
ENHANCE / MAINTAIN CURRENT SERVICE				
REPAIR				
OTHER (PLEASE DESCRIBE)				
BUSINESS NEED OR PROBLEM				
WORK PERFORMED				
<i>L</i> .				
WORK AUTHORIZED			WORK COMPLETED	

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